

These would be the fields for the Online Application. Eventually, I would like the OWNER to be able to edit/add fields to it—basically create the application themselves, for now, it will be pre-set. These fields would automatically populate a “Prospect” Account for the Owner. If an applicant already has a Rent Blaze account, they can log in to auto generate most of the information from their account. Application would have a header with the Property/Unit Info.

This would auto-fill data from a previously filled out application

Load Data

First Name:*

Middle Name:

Last Name:*

Address Line 1:*

Address Line 2:

City:*

State:*



Zip Code:*

Number 1:*

Type

OFFICE



Number 2:

Type

OFFICE



Number 3:

Type

OFFICE



E-mail:*

Date of Birth:*



DLN/ID:*

ENCRYPTED FIELD

DL/ID Picture:*

Upload ID

DLN/ID Issue State:*



Gender:*



Male, Female, Other, Prefer Not to Say

Do you Smoke?

☐

If yes, an html editor would appear to allow them to provide more information.

Current/Previous Housing:

Please provide information from your last ____ years of housing

The OWNER should be able to set how many previous years of housing the applicant should provide in the APPLICATION Settings. The tenant should be able to add as many “previous housing” as they need to in order to fulfill the Owner’s requirements.

Property Name:

Monthly Rent:

Address Line 1:*

Address Line 2:

City:*

State:*



Zip Code:*

Landlord/Property Manager:

Number 1:*

Type

OFFICE



Number 2:

Type

OFFICE



E-mail*:

Move-in Date*:



Move-out Date*:



Reason For Moving Out:

HTML EDITOR

Housing Notes

HTML EDITOR

Only Owner/Property Managers can see and edit the Housing Notes. This would be available when they click the “Review” link.

Add Another



Employment:

Please provide information from your last ____ years of employment.

The OWNER should be able to set how many previous years of employment the applicant should provide in the APPLICATION Settings. The tenant should be able to add as many “previous employment” as they need to in order to fulfill the Owner’s requirements.

Company Name*:

Title/Position*:

Annual Salary*:

Start Year*:

End Year*:

^Drop Downs of current year to 80 years prior. “End Year” would have option of PRESENT.

Address Line 1*:

Address Line 2:

City*:

State*:

Zip Code*:

Website:

Supervisor*:

Number*:

Type*:

OFFICE

Reason For
Leaving/other
Comments:

HTML EDITOR

Employment Notes

HTML EDITOR

Only Owner/Property Managers can see and edit the Employment Notes. This would be available when they click the “Review” link.

Add Another



Children Living With You:

Add Child

This area would be for adding children the Tenant has staying with them. Children should be able to be given an "ACTIVE/INACTIVE" status and be able to be deleted. They could add as many children as they want by clicking an "Add Child" button. When they click it, the following fields would be available:

First Name:

Middle Name:

Last Name:

Date of Birth:



Gender*:



age of child would automatically calculate and display next to date

Male, Female, Other, Prefer Not to Say



Pets:

Add Pet

Status:

ACTIVE



Pet Name:

Type:

Dog



^Editable list by Owner

Breed:

Date of Birth:



age of pet would automatically calculate and display next to date

Others Living With You:

First Name:

Middle Name:

Last Name:

Date of Birth:



Gender*:



age of person would automatically calculate and display next to date

Male, Female, Other, Prefer Not to Say

Relationship*:



Spouse | Partner | Friend | Sibling | Parent | Other Relative | Other
(with text box to type in description)]



References:

They should be able to add as many References as they want. The minimum for the application is a setting from the Application Settings.

A minimum of ____ references are required!

First Name:*

Last Name:*

Relationship:*

Employer | Colleague | Friend | Relative | Other (with text box to type in description)]

Number 1:*

Type

OFFICE

Number 2:

Type

OFFICE

Number 3:

Type

OFFICE

Reference Notes:

HTML EDITOR

Only Owner/Property Managers can see and edit the Reference Notes.
This would be available when they click the "Review" link.

Add Another Reference

Background and Credit Check:

Have you ever been evicted?

☐

If yes, an html editor would appear to allow them to provide more information.

Have you ever been convicted of a Felony?

☐

If yes, an html editor would appear to allow them to provide more information.

Will there be a Co-Signer for the lease?

☐

If yes, the following fields would appear:



Co-Signer Information:

First Name:*

Middle Name:

Last Name:*

Address Line 1:*

Address Line 2:

City:*

State:*

Zip Code:*

Number 1:*

Type

OFFICE

Number 2:

Type

OFFICE

E-mail:*

Date of Birth:*



Relationship:*

Employer:*

Title/Position:*

Annual Salary:*

I need to configure the background/credit check area more, I would like to have this connected with TransUnion's My Smart Move and give them the ability to do the background/credit check from there, I would also like to give the Owner the option to collect information and do their own—so this would probably need to be in the **APPLICATION Settings**.



Additional Information:

How Messy or Clean do you consider yourself?

A complete Slob. 1-10 Slider Selector Obsessively Clean.

How Loud or Quiet do you consider yourself?

Crank it up as loud as possible! 1-10 Slider Selector Couldn't even tell I was there.

INSTRUCTIONS FROM APPLICATION SETTINGS

In the **APPLICATION Settings**, they should be able to add a block of text with additional instructions for information they want/things they want uploaded. The Applicant would be able to fill it in and upload here. If not instructions are given, then it is still an upload/html editor area for applicant to add extra info to the application.

Application Files:

Upload Files



Application Documents



Additional Information:

HTML EDITOR

There should be the ability to have a fee to submit the application (If owner requires it). If not, just a submit button. Tenant should be able to apply to other applications in Rent Blaze using this information they filled out so they wouldn't have to keep reinputting the same data.

This section is only seen/edited by the Owner/Property Managers.



Review Notes and Decision:

They can add as many Interactions as they want. They would be shown in table below form.

Personal Interactions:

Date*:  Time*:  Type*: 




Call, Tour, Meeting, E-mail, Text, Other (with text box to write in description) ^

Interaction Notes:

Text Area

Only Owner/Property Managers can see and edit the Interaction Notes.
This would be available when they click the "View" link.

Add Interaction


|  Date: |  Time: |  Type: | Notes: |
|--|---|---|--|
| 08/24/2022 | 04:30PM | Tour | Shown up on time, seemed interested. |
| 8/25/2022 | 02:13PM | Call | Called to thank for tour and to follow up. |

Application Notes:

HTML EDITOR

Only Owner/Property Managers can see and edit the Application Notes. This would be available when they click the "Review" link.

Status*:

Fields: IN REVIEW, DECLINED, PENDING, CONDITIONAL, APPROVED, WITHDRAWN. This field would only be for the Owner/Property Manager to use. This would be available when they click the "View" link. When "Conditional" is selected, there will be a note box that appears to enter the Conditions. When "APPROVED" is selected, there will be an option to "automatically decline other applications and remove listing?" which will let the other applications know that the unit has been filled, it would then remove the listing as "Active" from Rent Blaze and set the other applications to "Declined". The Owner does not need to check this option right away. When an application is declined, they will get an automated message.