

*This is the form that appears when the Increase/Decrease Rent button or Bulk Action is selected.*

*Icon: lease-rent-increase-decrease*



## Increase/Decrease Rent

This form will allow you to increase/decrease the rent that is set on the lease for the specified tenant(s). If a tenant has a co-tenant, the co-tenant’s lease is also automatically updated and the co-tenant is also notified.

*Please ensure you are following your governing laws and the agreement in your lease when it comes to increasing or decreasing the rent of your tenants!*

*I would like this message above the form/below the heading, preferably styled nicely as a warning/reminder.*

Change\*:

▼

Dropdown: Increase | Decrease

Type\*:

▼

Dropdown: Percentage | Amount

\_\_\_\_\_\*:

Starting Date\*:

Depending on the “Type” the label would either say “Percentage” or Amount”

Reason for Change\*:

**Tokens:** Use these tokens in the template and they will be replaced by the corresponding data.

Property, Lease, and Tenant Tokens would be available, as well as {NEW\_MONTHLY\_RENT} token which would be the {MONTHLY\_RENT} with the change above applied.

Message\*:

### HTML EDITOR

Add Signature

As an option (not required) I would like them to be able to “Add a Signature” that they can sign/draw and type out what they want to appear below the signature (name/title/etc.—this should also be a full html editor). It would then appear on the bottom of the notice, left aligned by default.

Upload PDF File(s)

Files would appear as additional pages to document. For the purposes of this feature, only PDF’s would be allowed to be uploaded, but multiple PDFs can be uploaded.

Print Individual Notices

Preview

Publish

Once Published it would send a secure notice to the tenant(s) with the message. The Title would be: CHANGE IN RENT NOTICE DUE TO {REASON\_FOR\_CHANGE}. It would be date/time stamped in the actual message. It would also become a LEASE ADDENDUM for the Tenant. Once the “Starting Date” occurs, their lease would then be updated with the new rent amount.